

**BOARD OF TRUSTEES  
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 706 Appendix B  
PROPERTY**

**APPLICABILITY OF FACILITY USE FEES AND INSURANCE  
REQUIREMENTS TO USER CATEGORIES**

<b>User Fee Type</b>	<b>Carson City School District</b>	<b>Non-Profit Youth</b>	<b>Non-Profit Community</b>	<b>Contract, Lease and Intergovernmental</b>
	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>	<b>Category 4</b>
Rental Fee	Exempt	Exempt	Fee Applies	Negotiable
Custodial Personnel Fee*	Exempt	Fee May Apply	Fee May Apply	Negotiable
Kitchen Personnel Fee*	Exempt	Fee May Apply	Fee May Apply	Negotiable
Proof of Property and Liability Insurance	Exempt	Required	Required	Required

\*The fee will be applicable if building use extends past 10:00 PM on weekdays or the use takes place on a weekend. This fee may also apply at other times if, in the opinion of the Carson City School District, the activity requires it.

**NOTE:** All rental fees are to be paid to the Carson City School District in advance of the scheduled event. A bond and/or liability insurance will be required (minimum \$1,000,000.00 and Carson City School District should be named as an Additional Insured on the certificate). Please attach a copy of proof of insurance.

Appendix B