

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 307
CERTIFIED STAFF**

APPOINTMENT OF LICENSED PERSONNEL

Initial appointment of licensed personnel shall be made at the earliest practical time prior to the school year for which the individual is employed.

The Board of Trustees of the Carson City School District shall employ licensed personnel necessary for the proper functioning of the total educational program. The initial arrangements for employment shall be made through the Associate Superintendent of Human Resources and the Superintendent, except in the case where the Superintendent is to be employed. However, the responsibility of the final authorization of all written contracts rests with the Board of Trustees.

No administrative or supervisory employee of the district shall recommend for hire, supervise, or evaluate an employee, certified or classified, who is a relative within the third degree of consanguinity or affinity of the said administrative or supervisory employee or the said administrative or supervisory employee's spouse.

Reference: Regulation 307
Adopted: August 29, 1979
Revised: December 13, 1994
2nd Revision: February 28, 2006